

## Q&A RFP # COH2020

Question 1: Are you looking strictly for an individual consultant or are experienced, creative communications agencies also encouraged to apply? Similarly, are the 20-23 estimated working days for an individual, or team?

A: The 20-23 days is an estimate of the total LOE needed to complete the work, either by an individual or team

Question 2: We noticed that there are 20-23 working day in this proposal - that looks as though this may be a \$20,000-\$30,000 budget - is that accurate or are we off the mark? If that is incorrect, can you provide a budget range?

A: At this time, we are asking potential bidders to provide their best estimate of the cost. If there are large discrepancies, we will consider providing a budget maximum in the next phase of the process as needed for proposal revisions.

Question 3: We're estimating that in addition to an experienced instructional designer, a designer and project manager (to guide and monitor project progress) would also be beneficial- would this staffing approach be acceptable for EGPAF?

A: Please note that we do view this as a smaller project. However, this is up to the bidder to propose the support structure.

Question 4: Do you want these final deliverables to be editable by EGPAF?

A: Yes, we expect final deliverables (slides set, manuals, SOPs) to be editable by EGPAF.

Question 5: Where is the content for this course coming from? Are you providing source documents or does the contractor need to conduct research?

A: EGPAF will provide content for the training in collaboration with the agency implementing the Nkalo intervention.

Question 6: Does any version of this training currently exist in some form or another?

A: While several trainings on the intervention have been conducted, currently there is only a very rudimentary set of training slides and basic SOPs to support the training.